



## REPORTING QUANTITY: USAGE, STOCK TAKE, AND DELIVERY

We realize that no two facilities are alike, and there are many different ways of capturing chemical formulations based on a facility's own operations and goals, as well as customer requirements. To accommodate these different needs, CleanChain allows you to report up to three types of quantities: Usage, Stock Take, and Delivery. All three are not strictly required, but you should report at least one quantity type each month. This allows a formulation to register as "active" and show up in your analytics and InCheck Report. If you have zero quantity for a formulation for

one month, you can record a zero or omit it entirely. **Note: When recording a quantity, you MUST record its mass, NOT volume.**



### THE THREE TYPES

**1. Usage** - amount of the chemical formulation you used or consumed during the month. This may be based on actual consumption. Or, it may be calculated by adding your amount of inventory at the start of the month to your received (delivered) chemical formulations, and subtracting the amount of inventory you have at the end of the month.



**2. Stock Take** - amount of the chemical formulation present in your facility; also known as "amount onsite." This is usually calculated from taking an inventory. If your reporting period is August 2019, then your "stock take" value should be recorded sometime during the month of August. If you only take inventory once or twice a year, then this value could be a monthly average.

**3. Delivery** - amount of the chemical formulation delivered to your facility. You may choose to record every delivery or shipment or aggregate all deliveries of a chemical formulation for an entire month. Depending on your operations, this may also be represented by purchases.

